



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-2

Louis J Andrew Jr, Treasurer
Citizens for Tom Petri
PO Box 270
Fond Du Lac, WI 54936

JAN 07 2003

Identification Number: C00107003

Reference: 12 Day Pre-General Report (10/1/02-10/16/02)

Dear Mr. Andrew:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule B of your report, you have itemized disbursements for which you have failed to include the address. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))

-For future reports, please be advised that contributions to other committees or charitable organizations are not operating expenditures. These amounts should be disclosed on Line 21 of the Detailed Summary Page information and itemized on a separate Schedule B. (11 CFR §104.3(b)(2))

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "Camilla Reminsky".

Camilla Reminsky
Campaign Finance Analyst
Reports Analysis Division